# Care Management Plan 2016 – 2017

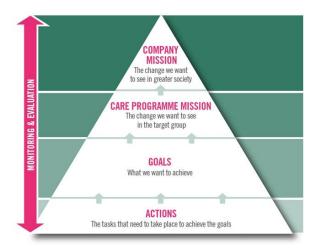
Cordoba, Argentina



### **About the Care Management Plans**

This document explains the bigger picture of our projects in Argentina and how the combined daily tasks of all of our volunteers help us to achieve long term goals. By following Task Lists, our volunteers work towards our Goals, through which we contribute to our Care Programme Mission which combined with our other projects, helps us to reach our Company Mission.

Here we will lay out the priorities, resources, monitoring tools and evaluation systems used to make our ambition a reality.



### **Our Resources**

#### **Human Resources**

- Volunteers are of course our primary resource to achieve our goals. We welcome over 3,000 Care volunteers per year globally.
- The staff at our placements support and facilitate our actions
- Over 600 Projects Abroad staff members provide the structure we need for worthwhile projects.

#### **Physical Resources**

- With over 50 Projects
   Abroad offices worldwide, there is always somewhere for volunteers to work together and share experiences
- We provide all necessary placement materials and regularly construct and renovate care centres.

#### Online Resources

- Our Volunteer Resources
   Database shares thousands
   of ideas among our
   community
- The Care Database is used to track our projects all over the world
- Personalised
   MyProjectsAbroad
   webpages prepare each
   volunteer for their Care
   project.

#### **Financial Resources**

- Funds for all of Projects
   Abroad's work come solely
   from volunteer placement
   fees. These are distributed via
   monthly budgets, to ensure
   fair allocation of funds for
   each destination.
- Occasionally the Projects
   Abroad community may send donations directly for a specific placement or project.

#### **Intangible Resources**

- The good reputation of volunteers in local communities is what makes our work possible. This reputation has been earned over years of dedicated volunteer contribution.
- This is supported by the combined knowledge of our extensive staff network.

# Our Care Management Plan Goals in Argentina for 2016-2017

The following goals have been selected from a list of nine by our local staff and partners. Each placement may be working on one or more of these goals. We try to put volunteers in the most suitable placement based on what we know about them. We provide workshops, training, volunteer guides and checklists for each of these goals.



#### **Promote Early Childhood Development**

We aim to assess each child in fields of physical, social, emotional and cognitive development. Investment in early childhood development is vital to breaking the poverty cycle in many disadvantaged communities in Cordoba. Using ECD checklists, we are able to identify the greatest areas of need in our partner placements, as well as target individuals who require the most help.



#### **Increase Literacy**

Reading and writing are essential skills for every person to master. Building these basic skills at a young age can greatly increase a student's ability and interest later on. Our first priority in Improving Literacy is to ensure all children have access to the essential resources for development. We do this by assessing each placement on a list of criteria designed to promote reading and writing skills. These criteria are gathered into our specially designed Literacy Rich Environment Checklist.



#### **Increase Numeracy**

Counting is another essential skill for every person to master. Giving children at kindergarten age a solid foundation on which to build their skills will give them a valuable head start when they begin attending school. Through individual numeracy checklists, we are able to identify and focus our efforts on those that seem to be struggling, by providing support and guidance to build on what they are learning in school.



#### Raise Awareness of Healthy Living, the Environment and Family Planning

This goal is one of our more diverse. Healthy Living, the Environment and Family Planning are three topics which can often be left out of the curriculum in developing countries. This is unfortunate as adequate education in these areas can directly alleviate some issues surrounding poverty. Healthy Living indicates a lifestyle of proper nutrition, exercise and medical care. Volunteers can contribute both directly and indirectly to this goal through a health programme of daily routines and activities.



#### Improve the Quality of Life for Those Living with Disabilities

In many countries, only few resources still are allocated to disability care, and the study of Special Needs Education may not be a priority. Our partner organisations working with children and adults with disabilities are well established in Argentina. Volunteers assist with day-to-day activities as well as maintain a record-keeping system for each patient to inform future volunteers of specialised treatments the patients need.

### How we achieve our goals

#### **Assessment**

Through specially designed checklists, our volunteers assess the status of each child or placements in areas related to English, Numeracy, Hygiene and more on a daily basis. This information is uploaded to the Care Database through regular workshops with our team.

#### Identify areas of need

Through our reporting system we can identify the areas that most need human or material resources. This helps volunteers to know which children are struggling so that they may conduct remedial classes; and also which students are ahead, so that they are given more challenging work.

#### <u>Assess</u>

- Goal Checklists
- Care Database data
- Placement meetings/visits

# Identify areas of need

- Competency level reports
- Staff and volunteer feedback

# Targeted Intervention

- Application of plans
- Assessment of improvements through "Progress over Time" report

#### Planning & Training

- Workshops
- Tasks List
- Resources: Volunteer Resources Database + office materials

#### **Targeted intervention**

Through our steady stream of volunteers year round, we are continuously targeting the areas of need determined by our checklists. Although a 4 week volunteer might not see a tangible difference in the time they are there, we are able to show that over longer time frames each and every volunteer contributes to long-term, sustainable impact.

#### **Planning and Training**

Based on the areas of need we create Task Lists, workshops and community days to direct our impact to where it is most needed.

Resources are designed by volunteers and these are shared on the Volunteer Resources Database.